



**Town of Arlington, Massachusetts**  
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## **Minutes 03/13/2013**

### **ARLINGTON TREE COMMITTEE**

**Wednesday, March 13th at 7:30 pm**

**Location: Town Hall Annex, 2nd Floor Conference Room**

Attendees: Sally Naish, Ed Trembly, Patrice Robertie, Susan Stamps, Eliza Burden, Lisa Decker, Patti Muldoon, Mary Ellen Aronow, Corinna Vanderspek, Elizabeth Pilcher

#### **Agenda**

(Minutes: Liz Pilcher)

1. Approval of February Meeting Minutes 5 min  
Meeting minutes of 2/13/13 approved.

2. Strategic Plan Update - LP 10 min  
Liz adapted the Galveston plan and used the Penn State guide to draft a strategic plan. She contacted the subcommittee to review a first draft. The meeting of 3/8/13 was snowed out.

**ACTION:** Sally will reschedule.

3. PollDaddy Survey Update - PR 10 min  
Patrice reported that 73 responses have been made to date and that 77% of people added comments. The majority of respondents endorsed the development of a program whereby street trees could be planted on private property.

**ACTION:** Patrice will categorize the comments and report at the next meeting; she will ask the Advocate to stop running the poll.

4. Spring Tree Planting 20 min  
Mike Rademacher gave Sally Naish tree request information from the Town's Request/Answer Center. The Town is planning to plant 100 trees this year. They have a sufficient number of requests for this year.

**ACTION:** Members of the Tree Committee will use Google docs to continue to identify locations where trees are needed.

**ACTION:** Sally asked the Tree Planting Subcommittee to itemize a possible approach to aid the tree-planting effort this year. Suggestions included: providing a card in the mail box with care instructions, contacting homeowners, and visiting planting sites.

**ACTION:** The subcommittee will plant five trees with the Cub Scouts. This will be scheduled once a likely tree delivery date becomes known .

5. Program to Plant Trees on Private Property (previously Off-berm planting) 10 min  
Susan made recommended revisions to the policy. A title change was approved: Program to Plant Public Shade Trees on Private Property. Patti suggested adding a footnote referencing the public shade tree definition.

ACTION: Susan will make the recommended changes and Sally will meet with Jimmy next week to review the policy.

6. EcoFest - Saturday, March 23rd 10 min

- Subcommittee update

The Tree Committee looked at the mockup of the postcard. Several changes were suggested. The postcard will not be ready for EcoFest, but business cards will be prepared instead.

ACTION: Liz will make changes and resubmit to the committee. She will also look at Vista Print's pricing. Vista Print is an alternative to Modern Postcard.

ACTION: Sally will take care of the design and printing of business cards.

7. Trees Report (Tree-related information and updates) 5 min  
None discussed.

8. Other Business 10 min  
· Arbor Day, April 26th

ACTION: Sally requests that the committee develop ideas for Arbor Day activities.

Next meeting: Wednesday, April 10th, 2013 at 7:30 pm in Selectmen's Hearing Room (To be confirmed).